

# **CAMP JELLYBEANS POLICY AGREEMENT**

## ***ALL FEES ARE NON-REFUNDABLE***

CAMP JELLYBEANS will provide quality care to all families without discrimination. In this section we attempt to define our policies as well as your responsibilities. We feel open communications between staff, parents, and children are critical to providing quality care. These policies exist for the safety and well being of children and parents. Please feel free to discuss any concerns or questions with us.

Your child has the opportunity to enjoy our Jellybeans facility while enrolled in our summer camp program. Please help your child understand that they will from time to time have use of the skating facility. Children must adhere to the rules of the facility as well as CAMP JELLYBEANS rules. During public sessions, CAMP JELLYBEANS has designated areas where our trained staff will be to assist your children while at Jellybeans. Children WILL NOT have full access to all areas of this facility.

## **BASIC FACILITY RULES**

- 1) NO BARE FEET
- 2) NO VULGAR OR OBUSIVE LANGUAGE
- 3) NO OBSCENE CLOTHING
- 4) NO HATS OR SUNGLASSES PERMITTED INSIDE FACILITY
- 5) NO GUM OR CANDY
- 6) NO TOY WEAPONS OR ANY ITEM OF VIOLENT NATURE PERMITTED
- 7) CHILDREN MUST REMAIN IN DESIGNATED CAMP AREAS ONLY

## **ENROLLMENT**

- 1) At the start of camp children must be in elementary school and be 5 to 11 years old to be a part of the CAMP JELLYBEANS program. (K thru 5<sup>th</sup> Grade ONLY)
- 2) Children must be up to date on immunizations before their first day of camp.
- 3) CAMP JELLYBEANS staff must be made aware of any medical conditions that may warrant special care or attention.
- 4) All registration materials in this packet must be completed prior to beginning camp participation.

## **TERMINATION OF ENROLLMENT**

In certain circumstances, it may become necessary for the CAMP JELLYBEANS administration to decide to discontinue a child's participation in the program. The decision to terminate enrollment in the CAMP JELLYBEANS program would be based on whether it is in the best interest of that child, the other children in the program, and the overall operation of the facility. Every effort will be made to correct a problem situation before a final decision is made. Please give advance notice if you plan to withdraw your child from our program. There will be no refund of any fees as a result of termination from CAMP JELLYBEANS.

## **TERMINATION COULD RESULT FROM THE FOLLOWING:**

- 1) **CONTINUED VIOLATION OF CAMP JELLYBEANS POLICIES AND RULES.**
- 2) **ABUSE OF OTHER CHILDREN, STAFF, OR PROPERTY.**
- 3) **DISRUPTIVE OR DANGEROUS BEHAVIOR**
- 4) **NON-PAYMENT OF WEEKLY FEES**

## **SIGN IN/OUT**

**ALL CHILDREN IN THE CAMP JELLYBEANS PROGRAM MUST BE SIGNED IN AND OUT EACH DAY BY AN AUTHORIZED ADULT WITH AN ID.** THIS IS FOR THE SAFETY AND WELL BEING OF ALL CAMP PARTICIPANTS AND WILL BE STRICTLY ADHERED TOO. All children must be picked up from the facility by a parent or parent designee. Only persons listed on the pickup list will be allowed to remove a child from this facility. If there is a day when other arrangements must be made, it is the responsibility of the parent to make the camp director aware of the change in person. **YOUR CHILD WILL NOT BE RELEASED UNDER ANY OTHER CIRCUMSTANCE.**

**AFTER HOURS:** If a child has not been picked up by closing time, it is the responsibility of the program Director or Administrator to attempt to contact the parents and every authorized pick up person listed on this form. If no contact can be made to arrange for pick up, legal authorities must be notified. If these authorities are also unable to make a contact, the child must be cared for as directed by these authorities. The staff is not permitted to remove the child from the facility and continue to provide care in their home or at any other location.

**There will be a charge of \$1.00 for every 1 min. that your child remains at Jellybeans past 6:00 PM.**

## **SICK DAYS**

Please call CAMP JELLYBEANS to inform the administration if your child will not be attending camp on a specific day due to illness. Credit is not given for sick days.

## **THINGS FROM HOME**

Items such as toys, candy, gum, money, balloons, and play guns are prohibited and should be left at home. Parents are asked to help their children understand that it is not wise to bring an object from home, which they may not wish to share with the group or which could get lost. If objects are brought in, the facility will not be responsible for breakage or replacement. **NO VIOLENT NATURE ITEMS WILL BE ALLOWED IN THIS FACILITY. (IE; GUNS, KNIVES, OR ANY FACT SIMILAR).**

## **ACCIDENTS AND INJURIES**

We do try to keep a safe and injury free environment, but as we all know, things do happen beyond our control. Jellybeans and/or CAMP JELLYBEANS and their staff are not responsible for accidents and injuries that occur while your child is at camp. A skinned knee or slight cut is not an emergency and will be handled using first aid by a qualified staff member. In the event of an emergency or accident requiring more than basic first aid attention, we will contact you, per the instructions provided on the enrollment form that you have filled out. If we cannot get in contact with you in a timely manner, part of this agreement is your authorization for the administration of the program to take whatever measures are deemed necessary for the medical care and protection of your child.

## **DISCIPLINE**

The staff models positive behavior and uses positive methods of discipline that encourage self-control, self-direction, self-esteem and cooperation among children. By setting reasonable limits, we help a child understand what is expected of him or her. Under no circumstances is physical punishment, physical restraint, deprivation or ridicule used as a form of discipline.

Our goal is to give children the security of knowing we care enough to prevent them from hurting themselves or others, and provide each child with a happy experience by encouraging success and minimizing failure.

This facility has carefully developed the conditions to insure the comfort and protection of your child. Your child will be supervised while at Jellybeans, and other scheduled Camp Jellybeans field trips, however accidents can occur, so we ask you as parents to remind your children of the basic safety guidelines, and the importance of listening to the instructions of the camp counselor.

As part of our effective techniques if we encounter a problem or unacceptable behavior with a child, we will discuss with their parents the problems or behaviors in need of correction. Often a child may be acting out in response to difficult situations at home or a special physical or cognitive imparity. If there are particular circumstances that would affect your child's behavior (divorce, death, new sibling), please let us know. **ALL SUCH PROBLEMS WILL BE HELD IN THE STRICTEST OF CONFIDENCE BETWEEN THE FAMILY AND ADMINISTRATION.**